



Association of London Environmental Health
Managers

Business Plan 2020/21

Themes	Partnership	Policy & strategy	Supporting services	Learning Development	Building capacity
Aims	Engage external partners to improve London EH services	Policy & strategy forum for London EH services	Support the operation of London EH services	Learning & development for London EH staff & trainees	Create business opportunities to support future plans and encourage borough staff to participate in Alehm activities
2019-21 3 year Business Objectives	<p>Develop alliances with organisations with aligned interests.</p> <p>Provide support and coordination to cross borough and multi partner investigations.</p> <p>Work with partners to further the aims and objectives of Alehm, including LoTSA, Public Health England, London & Government departments including GLA, FSA, HSE, MHCLG Defra, DoH, OPS&S</p> <p>To be an active partner in a number of London wide initiatives, including TB Health Control Board, STAC, HCC, Healthy Workplace Charter.</p> <p>Establish links with partnership companies to further Alehm objectives.</p>	<p>Regular programme of high quality ALEHM meetings to keep members up to date with issues affecting their services.</p> <p>Identify training needs of members and develop training opportunities across the EH spectrum for managers and EH professionals.</p> <p>Identify opportunities for sharing good practice and improving collection of statistical data.</p> <p>Provide professional responses on behalf of members to published consultation documents and other regional policy changes and highlight issues of concern relating to the provision of local authority EH services.</p> <p>Attend regional technical liaison meetings to ensure Alehm member objectives are represented.</p>	<p>Sustain technical & specialist groups and support their identified aims and objectives.</p> <p>Improve communication and reach of Alehm services to all officer levels within the LA membership</p> <p>Provide support to technical groups for local initiatives which would help achieve Alehm core aims and objectives.</p> <p>To coordinate externally funded activities and projects on behalf of the membership boroughs.</p> <p>To further develop web services and update Alehm web site to meet organisational needs.</p>	<p>Seminar & development programme to support:</p> <p>Provide ongoing opportunities for members to achieve CPD requirements</p> <p>Deliver a range of training to meet local authority needs</p> <p>Support the training of London's next generation of EH professionals by assisting in the development of training programmes.</p> <p>Provide training opportunities in the form of placements and projects for trainees to obtain appropriate professional training and experience to achieve qualification.</p> <p>To explore how new technology can be used to support the local authority EH services.</p> <p>Work with education providers to carry out appropriate research projects based on Technical Group priorities.</p>	<p>Maintain Alehm as a charitable limited company</p> <p>Identify future opportunities to build capacity to support London EH services.</p> <p>Carry out regular review of membership needs</p> <p>Maintain effective governance of Alehm and LEHP developing and adopting policy to reflect changing operating environment, as required</p> <p>Identify new funding streams</p>
2020/21 Work Plan	<p>Raise the Public and Professional profile of Alehm-</p> <p>Respond to emerging events.</p> <p>Work with partners to increase knowledge of EH with school leavers</p> <p>Support for multi-agency activity. Work with partners to:</p> <ul style="list-style-type: none"> • Feed delivery 	<p>Alehm meetings Provide a programme of themed meetings. The programme to include–</p> <p>2020 dates: January 24th 2020 March 18th 2020 May 15th 2020 July 2nd 2020 Sept 22nd 2020 October 21st 2020 November 26th 2020 All meetings start at 9.30am and held at City of London offices.</p>	<p>Technical & specialist groups Maintain effective secretarial support.</p> <p>Review existing technical groups to assess resource needs and establish improved support services.</p> <p>LFCCG Support mandatory display and promote the FHRS to improve overall</p>	<p>Trainee EHOs Work with training providers to develop training to support regulatory services.</p> <p>Competency training for member authorities Develop a wide ranging training programme to meet members' training needs.</p> <p>Working with the private sector Develop training to</p>	<p>Membership Examine the potential for introducing a training based membership subscription for other LAs and EHPs</p> <p>Risk management Provide suitable training on finance arrangements for small charities for coordinator/ treasurer.</p>

	<p>with LTS</p> <ul style="list-style-type: none"> • Sampling coordination • Promoting an intelligence led approach to enforcement across EH • Participate in STAC in relation to emergency planning. • Supporting the multi-agency HCC project • Support BBFA across London's regulatory services. • Research into support for dementia patients project with Middlesex University <p>Examine London's EH workforce needs and use findings to steer future Alehm activity</p> <p>Identify opportunity businesses to approach for mutual engagement</p> <p>Provide professional responses to emerging issues and consultations</p>	<p>Other Events</p> <p>Functional Seminars and workshops A series of free seminars and update training days for officers 2019/21 programme includes Food hygiene Food standards Health and safety Housing:</p> <p>Develop a programme of low cost training courses to support a competent work force</p> <ul style="list-style-type: none"> • BISHTA training on spas and hot tubs. • Training on commercial managers' project. • Asbestos training. • Legal training with JBLT • PACE for H&S officers • Allergen training • Intelligence <p>Regional Policy Opportunities Work with technical groups to identify areas for developing regional policy and practice.</p> <p>Participate and support development of a national environmental health strategic group for local authorities.</p>	<p>food hygiene standards in London.</p> <p>Provide feedback and advice to the FSA on the effects of Brexit and the proposals emerging from the Regulating Our Future programme.</p> <p>Highlight service needs to ensure London's food and feed regulatory services remain fit for purpose.</p> <p>Alehm website Develop Communication arrangements through social media and use of Linked In.</p> <p>Update web pages and extend web site and Khub use for technical groups</p>	<p>support non local authority staff.</p> <p>Students Review LA training needs to ensure Alehm appropriately supports trainees. Appoint Alehm based students and develop a training programme with local authorities to help them meet training requirements. Assess interest in a new consortium for student training.</p> <p>Technical group projects</p> <ul style="list-style-type: none"> • Commercial Landlord health and safety project • Allergen sampling project • Review of food team vacancies and recruitment 	<p>Procedures and internal policies Review policies and procedures to support employment of staff and manage finances internally. Review data protection policies to meet GDPR requirements</p> <p>Sponsorship opportunities Work with partner organisations to take advantage of any sponsorship opportunities</p> <p>Trustees Development training for trustees and provide support opportunities to encourage involvement of future trustees</p> <p>Meeting and training facilities Use current activity to identify and access new conference facilities for the future.</p> <p>Review VAT responsibility to ensure Alehm remains compliant</p>
Desired Outcomes	Ensure Alehm is involved in the strategic decision making processes for London EH issues	Coordination and development of London-wide EH services.	ALEHM adds value to EH services in London	Development of competent, skilled, experienced professionals for London EH Services	ALEHM delivers greater value to Members