



Register of data controllers

Entry details

Organisation name : Association of London Environmental Health Managers

Registration reference : ZA172081

Date registered : 09 March 2016

Registration expires : 08 March 2017

Organisation Address

Chadwick House Group Ltd
Chadwick Court
15 Hatfields
London
SE1 8DJ

Trading names

Alehm
London Environmental Health Practitioners

Customer enquiry contact details

secretary/coordinator
Chadwick House Group Ltd
Chadwick Court
15 Hatfields
London
SE1 8DJ
Email address: secretary@alehm.org.uk

Nature of work description

Nature of work - Charity (Local)

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to provide a voluntary service for the benefit of members in a particular geographical area as specified in our constitution; administer membership records; to fundraise and promote the interests of the charity; manage our contractors and volunteers; maintain our own accounts and records. Holding and processing information on behalf of members' local authorities as part of multi agency and/or multi member projects or criminal investigations. Providing training and placement opportunities for students and trainees.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- membership details
- goods and services
- financial details
- education and employment details
- Multi agency criminal investigations

Who the information is processed about

We process personal information about:

- members
- staff, contractors,volunteers
- trustees
- supporters
- enquirers
- students
- advisers and representatives of other organisations
- personal details arising from intelligence gathered as part of criminal investigations
- Businesses involved in environmental health related projects

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- members
- employees, contractors and students undertaking training
- current, past and prospective employers
- educators and examining bodies
- survey or research organisations
- business associates and professional advisers
- providers of goods and services
- local and central government
- other voluntary and charitable organisations

Undertaking research

Personal information is also processed in order to undertake research. For this reason the information processed may include name, contact details, goods and services. This information is about survey respondents. Where necessary or required this information may be shared with customers and clients, agents, service providers, survey and research organisations.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.

End of Report