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t: 0845 300 0218 f: 01823 345003

Your Ref: Our Ref:

Date:

23 January 2008



## <u>Charity Name LONDON ENVIRONMENTAL HEALTH PRACTITIONERS Registered No.</u> 1122440

I am writing to confirm that the charity named above has been entered in the Central Register of Charities with effect from the date of this letter.

Enclosed is a leaflet outlining the new accounting framework for charities which trustees should read carefully so that they are fully aware of and understand their duties and responsibilities.

Also enclosed is a print-out showing this charity's entry in the computerised Central Register. Please let me know if there are any inaccuracies in your entry. Charity trustees have a legal obligation, under section 3(7) of the Charities Act 1993, to keep us informed of any changes to this register entry or to their charity's trusts, and supply us with details of the changes. It is important for both donors and beneficiaries of charities that the details in the Central Register are kept up to date. To ensure that this is done on a regular basis, we will be writing to all registered charities each year, asking trustees to confirm or update their charity's registered details. You also have the option to use our online service to update your charity's details as changes occur. This service is available via our website www.charitycommission.gov.uk, just follow "Click Online" to request a secure password for your charity.

We have recently made some changes to the way in which the Area of Operation is held on the Public Charity Register on our web-site. Because of this we may not have been able to record your Area of Operation in exactly the same way as you had described it on the application form. If the entry shown on the print-out is not as you would wish to see it, then you can change it. You can do this via the online facility that I described in the previous paragraph.

Please note that the Central Register of Charities is open to the public and the details in the printout, other than the bank details, will be open to public inspection as will the charity's governing document, any documents effecting changes to the governing document and copies of its accounts (if available).

w: www.charitycommission.gov.uk

**General Enquiries**: 0845 300 0218 (Voice) 0845 300 0219 (Minicom)

Finally, I would draw your attention to the fact that the entering of a charity name on the register does not give the charity which uses it any legal rights to that name. Also, whilst we will give advice about charity names which appear to be acceptable, we cannot guarantee that a name will continue to be suitable. We can direct a charity to change its name if it is the same as or similar to that of another charity or if the name is misleading or offensive.

We will not be responsible for any costs involved, incurred directly or indirectly by a charity where we have directed a change in the charity's name.

Please do not hesitate to telephone our Contact Centre on 0845 300 0218 if you need any further advice or assistance.

Yours sincerely

Joe Proudlove (Mr)